

Tri-Town Renegades Youth Football



CONSTITUTION

SECTION I.

The name of this organization shall be known as Tri-Town Renegades Youth Football & Cheer Association and the teams shall be known as The Renegades.

SECTION II.

The purpose of this Association shall be to:

- A. Teach the participants the fundamentals of tackle football and cheerleading.
- B. Provide the opportunity to play in an organized and supervised environment where the emphasis is on total participation and maximum safety.
- C. Emphasize sportsmanship, discipline and teamwork while striving for excellence.
- D. Keep the game free from adult and parental pressures to win at all costs.

SECTION III.

The towns involved in this Association shall be those associated with New Hampshire SAU 33 (Raymond), SAU 31 (Newmarket) and SAU 14 (Epping).

- A. Participants in “open” draw areas are able to participate in Renegade programs in accordance with rules and by-laws for the Northeast Junior High Football League (NJHFL).
- B. Any child moving into the area after the start of the season will be allowed to enter this program as long as room is available on the roster.

SECTION IV.

This Association will adhere to the most current NJHFL rules and regulations, and the National Federation Football rules.

BYLAWS

PREAMBLE

These bylaws are established to outline the administrative procedures which govern Tri-Town Renegades Youth Football. These bylaws are not all-encompassing and should not be considered to constitute all guidelines and rules which are applied to the organization and its members. Rules governing conduct of the NJHFL as well as any local code or regulation apply to all Renegade members. Additionally, the Renegades Board of Directors reserves the right to establish, modify, and delete policies pertaining to the administration of the program. Policy statements are retained separate from these bylaws and shall not be used to supersede any section of these established bylaws. Policies may be suggested by any association member but are subject to a majority approval by the currently appointed Board of Directors.

ARTICLE 1 MEMBERSHIP

Section I. Eligibility

- A. As part of a child's registration fee, any parent(s) and/or guardian(s) of any child registered in the program is automatically a paid member of this organization.
- B. Any other person wishing to become a member of this organization not having a child in the program must have his/her membership approved by a majority of the Board of Directors.
- C. Membership in "Good Standing" is defined in A or B of this Section. Participants who have not paid registration in full for the current year are not considered to be in "Good Standing."
- D. Any member who fails to return any Football or Cheer equipment or Uniforms; or who is responsible for equipment damage beyond normal and reasonable wear is not considered to be in "Good Standing" until such time as the damaged/missing equipment is repaired, replaced or returned.
- E. The Board has the authority to grant waivers for eligibility (Scholarships) and shall establish a written policy for such, which may be amended from time to time.

Section II. Term

Memberships will run from January 1st through December 31st of each year.

Section III. Revocation

Membership may be revoked by a majority vote of the Board of Directors for any of the

following reasons:

- A. Money due the organization and not paid.
- B. Any action by a member that is deemed harmful or detrimental to the children of the program or to the program itself.
- C. Any violation of the Renegades Constitution, Bylaws, Rules and Regulations.

Upon his/her notification of membership revocation, that person shall have the right to request a hearing in writing within seven (7) days of notification. This panel shall consist of the Board of Directors who will hear the case and make a final determination in the matter.

ARTICLE II MEETINGS

Section I. Association Meetings

Association Meeting will be held upon request from the Association or from the Board of Directors. The day of the month and time being set by the newly elected Board of Directors at the start of each new Year.

Section II. Special Association Meetings

Special Association Meetings may be called by a majority vote of the Board who are present and voting at a regular or special Board Meeting. The Board shall also be called by the Secretary upon receipt of a petition signed by at least ten (10) members in good standing in the Association. The Board shall then set up and call for a special Association Meeting. Cyber /electronic voting through email/text is permitted. Results of any cyber/electronic votes should be captured in the meeting minutes for the month following the vote.

Section III. Board of Directors Meetings

Board of Directors Meetings will be held on a monthly basis beginning in January until the season starts at the convenience of a majority of the Board. Additional Board Meetings may be scheduled as needed both in the off-season and during the season although there will be no regular monthly meetings during the season (September through November).

Section IV. Special Board of Directors Meetings

Special meetings of the Board of Directors may be called by the President or may be called when requested by at least three (3) Board Members. Any such request must state the purpose of the Special meeting, and no other business may be transacted during the Special meeting.

Section V. Voting

Each member in good standing for the current year shall be entitled to one (1) vote per person not exceeding two (2) votes per family at any Association Meeting or election at which they are present. Proxy voting will not be permitted at any Association Meeting or election. There are no write-in candidates accepted at the time of voting.

Section VI. Annual Awards

The annual Awards Banquet shall be held on the first available date after regular and post-season play. The banquet typically will include the election of the next year's Board. In the event a member is running for a Board position uncontested no vote is required for that position.

ARTICLE III ASSOCIATION YEAR

Section I. Definition

The Association's fiscal year shall begin on January 1 and end on December 31. The Association's official year shall coincide with the fiscal year.

ARTICLE IV NOMINATIONS AND ELECTIONS

Section I. Eligibility

No person may be a candidate in an Association election who is not eligible in accordance with these By-Laws. A candidate is eligible to run for a position if he or she has been an association member for a minimum of one (1) year. Self-Nomination is accepted by any candidate. Self-nominating individuals can submit a Letter of Intent or verbally state their intentions to the Board of Directors for their desired position.

Section II. Elections

Elections will be held at the end of each season and may coincide with regularly scheduled meetings or the annual banquet. Each office will be voted on starting with the office of the President, followed by Vice President, Secretary, Treasurer, Football Coordinator, Cheerleading Coordinator, Concession Coordinator, Field Coordinator and At-large positions – maximum of four (4) spots. (At-Large positions are non-voting positions. These positions can facilitate a person learning the ropes before running for a voting position in the future.) No person can run for or be elected to more than one position on the Board.

- A. The Secretary shall be the election Chairperson or in his/her absence, an alternate Chairperson will be selected.
- B. The Chairperson will prepare ballots for each office with the names of the individuals running for each position.
- C. The Chairperson will distribute ballots – one per member. When all members have voted, ballots will be collected and counted by board members with uncontested positions or the Secretary. The vote will proceed in this manner for all positions. The candidate receiving the most votes in each contest will be declared elected. In the event two (2) candidates are tied for the position, those two (2) candidates would remain on the ballot and the voting procedure would again take place until a winner is rendered.
- D. All ballots will remain on file and open to inspection immediately following elections and for 30 days after the election date.
- E. After elections, the new Board shall assume their positions immediately. The newly elected Officers and the outgoing Officers shall set a meeting date to have all materials and records turned over to the new Board at or prior to the January meeting.
- F. The Board of Directors may select non-board members to various appointed

positions such as Fundraiser Director, Sponsorship Director, Banquet Director, etc., at their discretion, as needed. These are not elected positions; however, the Board must approve these appointments by a majority vote.

G. In the event a Board Position is uncontested no vote is deemed necessary.

ARTICLE V ASSOCIATION BOARD

Section I. Board of Directors

The Board shall be comprised of the President, Vice President, Secretary, Treasurer, Football Coordinator, Cheerleading Coordinator, Concessions Coordinator, Field Coordinator and At-Large (max of four (4) positions). General management of the Association shall be entrusted to the Board.

- A. A majority of the Board shall constitute a quorum.
- B. All members of the Board must be members in good standing of the Association.
- C. The duty of the Board shall be to oversee all Association business including but not limited to equipment, property, committees, complaints, policies and finances.
- D. Any Board Member missing two (2) consecutive Board of Directors Meetings and/or Association Meetings, or a total of four (4) meetings, will be subject to review by the Board.

Section II. Officers

The Officers of the Board, consist of the President, Vice President, Secretary, Treasurer, Football Coordinator, Cheerleading Coordinator, Concessions Coordinator, and Field Coordinator. An Officer of the Board is allowed to assume the position of Head Coach or Assistant Coach for a Football team or Cheerleading squad.

- A. The **President** shall preside at all meetings of the Association and Board of Directors and have the powers normally pertinent to the office of the President, in addition to any specified in these By-Laws. He or she shall attend all NJHFL meetings and possess the Association's vote at such meetings. In the absence of the President, a proxy shall be provided to an elected Board of Directors Member.
 - The President will be responsible for the appropriate paperwork according to the NJHFL and record at the appropriate times required by the State, and continuing throughout the season.
 - The President presents a report of the condition of the Renegades Association at the annual pre-season meeting.
 - Be responsible for the conduct of the Renegades and to ensure conformance to all policies, principles, rules, and regulations of the Renegades and NJHFL.
 - Responsible to oversee all Board Positions, Appointees, and Directors.
 - Responsible to establish and maintain training in football and cheer.
 - In absence of any board position due to resignation, the President may assume or delegate duties associated with that position subject to concurrence by a

majority of the Board of Directors.

- Head up Recruiting in the various schools and communities.
- In the event of a tie in any Board vote the President will cast the tie-breaking vote.

B. The **Vice President** shall have the duties and exercises the powers of the President in the absence of the President. Other functions of this position include:

- Responsibility to establish and maintain training in Football or Cheer.
- To assist and or attend recruitment and registration dates.
- Attend a minimum of 2 NJHFL monthly off-season meetings.
- Assist at major Renegade events i.e. Banquet, Jamborees, Home Games.

C. The **Secretary** shall keep a record of all meetings of the Association and the Board of Directors and of all matters of which a record shall be ordered kept by the Association. He/she shall have charge of all correspondence; shall notify Officers and Directors of the election results, if not present at the election; shall keep a record of rosters and parents' or legal guardians' names for membership. He/she shall carry out the duties as prescribed in these By-Laws.

- Be responsible for confirming quorum at meetings.
- Assist at registration and fundraising events.
- Take meeting minutes and distribute them to the board after meetings.
- File any and all documents pertaining to the business end of the operation.
- Handle the Game Day Volunteer signups.

D. The **Treasurer** shall receive all monies due to the Association and deposit same in the bank designated by the Board of Directors in the name of this Association. He or she shall keep the books open to inspection by the Board of Directors; report at each meeting the condition of the Association's finances and every item of receipt and expense not previously reported; render the Annual Report at the Annual Meeting of the Association; disburse funds in accordance with the budget approved by the Board of Directors or as separately appropriated. He or she is responsible for the completion and filing of annual taxes and reports required by law, both State and Federal. The Treasurer shall be responsible for all fundraising money and record such money for its intent.

- Assist at registration and fundraising events.
- Coordinate the bank deposits with Fund Raising, Sponsorships, Snack Shack and Registration.
- Manage the receipts for all Renegade purchases.
- Maintain our 5013C status with the Feds and State.

A. The **Football Coordinator** shall chair the Football Coaching Staff and oversee all the activities of that Staff. He/ She is responsible for upgrading and maintaining all football equipment and forwarding a budget before March 15th of the following year. He/She is responsible for an inventory of equipment, handing out and collecting all football equipment and recording all non-collected equipment. A prepared report is then given to the Board of Directors by the next meeting.

- Responsible for retrieving all distributed football equipment.
- Responsible for conditioning all football equipment.
- Responsible for preparing a budget for future equipment needed for purchase.
- Responsibility to establish and maintain training in Football.
- To assist and or attend recruitment and registration dates.
- Recruit and manage coaches.
- Attend a minimum of two (2) NJHFL monthly offseason meetings.
- Assist at major events for the Renegades i.e. Banquet, Jamborees, Home Games.
- Prepare the Coaching Staff prior to the upcoming season.

B. The **Cheerleading Coordinator** shall chair the Cheerleading Coaches and oversee all the activities of that staff. Be responsible for the appropriate paperwork according to the NJHFL, Cheering at Games, Cheer Competitions and record at the appropriate times required by the State, and continuing throughout the season. He/ She is responsible for an inventory of equipment, handing out and collecting all cheer equipment and recording all non-collected equipment to and from the teams. A prepared report is then given to the Board of Directors at the following meeting.

- Responsible for preparing a budget for future equipment needed for purchase.
- Responsibility to maintain training in Cheerleading.
- To assist and or attend recruitment and registration dates.
- To assist in Cheer fundraising events.
- Assist at major events for the Renegades i.e. Banquet, Jamborees, Home Games.
- Recruit and manage Cheer Coaches.

C. The **Field Coordinator** shall oversee the maintenance and care of the field, fieldhouse and all matters pertaining to improvements to Renegade facilities.

- Set up the field for all Renegades Events.
- Report any damaged or defective field equipment to the Board.
- Maintain Scoreboard, Goalposts, Bleachers, Shed etc.
- Assist at major events for the Renegades i.e. Banquet, Jamborees, Home Games.
- Keep the grounds and building exterior clean and repaired.
- Open the field in the spring and secure it for the winter.

H. The **Concessions Coordinator** shall oversee all the operations of the Snack Shack including maintaining the equipment within the kitchen.

- Plan the Game Day menus and post prices.
- Manage the inventory and shopping.
- Manage the kitchen and cooking.
- Report any damaged or broken kitchen items or appliances to the Board.
- Count and deposit all monies at the end of Game Days.
- Assist at major events for the Renegades i.e. Banquet, Jamborees, Home Games.

I. The At-Large Board Members will offer their input at Board meetings and will often be assigned to various projects as needed. These are non-voting members of the board. These spots are considered a gateway to a voting position anticipated to open up the following year.

- Attend and participate in Board Meetings.
- Assist at major events for the Renegades i.e. Banquet, Jamboree, Home Games, etc.

ARTICLE VI

LENGTH OF OFFICE

Section I.

The Board of Directors shall have a term of one (1) year.

ARTICLE VII VACANCY

Section I.

Any vacancies on the Board or among the Officers or Officials during the year shall be filled until the next annual election by a majority vote of the Board of Directors at its first regular meeting after such vacancy or at a special meeting called for that purpose; except that a vacancy in the position of President shall be filled by the Vice President with the resulting vacancy being appointed by the Board of Directors.

Section II.

Each Candidate that does not win their position during the election is eligible for a vacant position. The Board will cast a vote to fill any vacated position.

ARTICLE VIII REMOVAL OF OFFICER

Section I.

A. Any Officer, Board Member, Appointee or Committee Personal may be removed, upon written notification, for failure to discharge the duties of the office as prescribed in this Article by a two-thirds majority of the Board of Directors present and voting.

B. Any Officer displaying unsportsmanlike conduct during a meeting and on or off the field is subject to removal.

C. Any Board Member missing two (2) consecutive Board Meetings and Association

Meetings, or a total of four (4) meetings, will be subject to review by the Board of Directors.

D. Any Board Member, Appointee or Committee Personnel terminating their position will remain terminated until reviewed by the Board of Directors. No Board Member will be allowed to return until further notification by the Board

E. Any Board Member, Appointee or Committee Personnel not acting in good faith for the Association shall be reviewed by the Board of Directors. Good Faith is defined as accordance with standards of honesty, trust, sincerity, as to not destroy the right of any person or party or parties of the Association.

ARTICLE IX. AMENDMENTS

Section I. Proposals

Amendments to the Constitution and By-Laws may be proposed by any member of the Association. The proposed change must be submitted to the Secretary, who will include it with any other changes to be voted on at the next meeting. These changes must be distributed to the Board. Proposals will be voted on at the next scheduled meeting. Any changes must be posted on the organization website within thirty (30) days of the vote.

Section II. Amendments

The Constitution and By-Laws may be amended by a two-thirds majority vote of the members present and voting at any regularly scheduled board meeting or any meeting called by the Board of Directors for this express purpose. Any changes, amendments or revisions to the Constitution or Bylaws shall be published to the Renegades website within 30 days of being enacted.

Section III. Policies

The Constitution and By-Laws are not intended to be the all-encompassing governing documents for the organization. Policies are implemented to provide guidance and direction to the organization and its members. Policies are implemented on various topics in order to provide consistent implementation of league business. When the need for a policy is identified, the Board of Directors will draft, or appoint an organization member to draft policy text. Once drafted, policies are presented to the Board of Directors for approval and implementation. A simple majority vote is needed for the policy to be considered effective. Policies will be posted to the organization website within 10 days of implementation. A list of effective policies is maintained on the organization website.

ARTICLE XI DISSOLUTION

Section I.

The Association may be dissolved at any time by the written consent of not less than two-thirds of the membership. In the event of dissolution of this Association, whether

voluntary or by operation of the law, none of the property of the Association shall be distributed to any member of the Association. After payment of the debts of the Association, its property and assets shall be given to another qualified 501(c)3 organization in accordance with State and Federal laws.

ARTICLE X REGISTRATION

Section I. Registration

The regulations set by the NJHFL will determine if a child is eligible to participate in the Tri-Town Renegades Football and Cheer programs.

The following items are required for participation with the Tri-Town Renegades.

1. The Tri-Town Renegades Board of Directors shall set the registration fee for each program annually. No registration will be valid until fee is paid in full.
2. Each participant must meet all other requirements in accordance with Renegade and NJHFL rules and regulations.
3. Participants to be sponsored by the organization are to be considered by the Board of Directors. The number of sponsored participants will be determined by the Board of Directors. The identity of each child to be considered for Sponsoring will be kept confidential and known only to the Board of Directors.

ARTICLE XII COACHING

Section I. Guidelines

- A. All football and Cheer coaches shall be approved by the Board of Directors along with the applicable coordinator following an interview and recommendation from the applicable coordinator.
- B. All Football and Cheer Coaches shall follow the Renegade rules, regulations, guidelines and ethics.
- C. All coaches shall comply with all coaching requirements established by the NJHFL.
- D. All Football and Cheer coaches shall follow NJHFL rules, regulations, bylaws and constitution.

ARTICLE XIII REMOVAL OF A COACH

Section I Removal

- A. Any coach missing two (2) consecutive practices unexcused will be subject to review by the Board of Directors.
- B. Any coach terminating their position will remain terminated until reviewed by the Board of Directors. No coach will be allowed to return until further approval and notification from the Board.
- C. Any coach not acting in good faith for the Association shall be reviewed by the Board

of Directors. Good Faith is defined in accordance with standards of honesty, trust, sincerity, as to not destroy the right of any person, party, or parties of the Association.

- D. Any Coach may be removed, upon a meeting with the President and applicable coordinator. Two-thirds majority of the Board of Directors is required to remove an appointed coach.

Section II Hearing

- A. Any coach can appeal and request a hearing in writing with the Board of Directors within 7 days of removal. The Board of Directors will make their decision at the Hearing. In case of a tie vote, the President will have the deciding vote.

ARTICLE XIV PARENTAL / SPECTATOR CONDUCT

Parents/Guardian: Any parent or guardian that is unruly at the field by means of inappropriate language or misconduct toward a coach, participant, opponent fans, referees, or Renegades Association member during practice or games will be asked to leave the field. In accordance with NJHFL guidelines, game play may be suspended until a disorderly party vacates the field. The refusal to vacate may result in forfeiture by the team associated with the offending individual and the police will be called. The person removed from the field will be reviewed by the Board of Directors to determine their membership status going forward. They can be expelled from the Association with a two-thirds majority vote by the Board of Directors, although their child will be welcome to stay on their team if they desire.

President Jake Bentley	Vice-President Kristin Galvin	Secretary (OPEN)
Treasurer Alaina Creswell	Football Coordinator Ray Bentley	Cheer Coordinator Cass Morton
Field Coordinator Joe Therrien	Concessions Coordinator Robyn Therrien	

